



# Knoxville Raceway Donation Request Form

Donation requests must be received by Knoxville Raceway 2 weeks prior to your event along with a flyer, letter or advertisement about your event to be considered for a donation. E-mail completed form to [kimd@knoxvillraceway.com](mailto:kimd@knoxvillraceway.com) or fax to 641-842-2899.

## Information about Group, Person or Benefit Receiving Donation

Name of Person or Group Receiving Benefit: \_\_\_\_\_

Reason for Donation Request: \_\_\_\_\_

Request Date: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Date needed: \_\_\_\_\_

## Information about Group or Person Requesting Donation

Name of Person or Group requesting donation: \_\_\_\_\_

E-mail: \_\_\_\_\_

Donation requested: \_\_\_\_\_

If Donation is approved, shall we send or will you pick up the items? \_\_\_\_\_

### Shipping/Mailing Address:

Name: \_\_\_\_\_ Attn: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### Please list other businesses making donations and items donated:

Business Name

Item Donated

<u>Business Name</u>	<u>Item Donated</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Knoxville Raceway Office Use Only**

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Items Donated: \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_ Completed by \_\_\_\_\_ Date \_\_\_\_\_ Mailed by \_\_\_\_\_ Date \_\_\_\_\_